



**MINUTES OF THE
ARKANSAS PAROLE BOARD
FEBRUARY 14, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner
Dawne Vandiver, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Christie Little, Business Operations Manager, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:02 a.m. A quorum was declared.

Approval of Minutes – January 31, 2019

Commissioner Vandiver moved for approval of the minutes. Vice-Chairman Belken seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Chairman Felts mentioned how well the meeting with Dr. Jim Austin of JFA Associates went last week concerning the Release Instrument Tool.

Commissioners Vandiver and McCastlain asked if something changed with the stipulations in eOMIS for decision making. Ms. Brooke Cummings explained that the stipulations have been categorized according to the recommendation being made. Ms. Cummings said she would be willing to hold a training session so that the Board can better understand the changes as well as make suggestions.

Old Business

There was nothing to report regarding old business.

New Business

Chairman Felts opened the elections for Vice-Chairman and Secretary of the Board. The current Vice-Chairman, John Belken, nominated Secretary Shock to be the new Vice-Chairman. Commissioner McCastlain seconded the nomination. The nomination was approved by the Board, and Secretary Shock was elected as Vice-Chairman. Commissioner Vandiver nominated Commissioner McCastlain to be the new Secretary. Commissioner Carpenter seconded the nomination. The nomination was approved by the Board, and Commissioner McCastlain was elected as Secretary.

There were no comments or questions regarding new business.

Files for Review

Chairman Felts asked the Board to approve the stipulation of 'no return to Hot Spring County' on number three of the files for review. The Board agreed, and the stipulation was added.

A copy of the files for review was included in each board member's packet.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Business

Ms. Shirley Ellingburg, Administrator of Institutional Release Services, reported that Ms. Brandi Harris no longer works at Institutional Release Services. She also mentioned that new Institutional Release Officer's for the Varner Unit and the Ouachita River Correctional Unit will be starting on the 25th of the month.

Adjournment

The meeting adjourned at 9:19 a.m.

The next Board meeting will be held on Thursday, February 28, 2019, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

February 2019

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Satellite/Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



Bowie County



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Secretary Shock **SECONDED BY: Commissioner Carpenter**

RATIFICATION DATE: February 14, 2019