



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
JANUARY 17, 2013 @ 9:30 A.M.  
APB Board Room**

**BOARD MEMBERS PRESENT:**

John Felts, Chairman  
James Wallace, Vice-Chairman/Commissioner  
Richard L. Mays, Jr., Secretary/Commissioner  
Abraham Carpenter, Commissioner  
Joseph Peacock, Commissioner  
Richard Brown Jr., Commissioner

**HEARING EXAMINERS PRESENT:**

Ashley Vailes, Hearing Examiner/Attorney

**EXCUSED WITH VALID REASONS:**

Carol Bohannon, Hearing Examiner/Attorney  
Jim Williams, Hearing Examiner/Attorney

**OTHERS PRESENT**

Solomon Graves, Administrative Services Manager, APB  
Mahogany Brown, Fiscal Support Supervisor, APB  
Melissa Haney, Executive Assistant to the Chairman, APB  
Tamara Saalam, Administrative Specialist III (Parole), APB  
Dan Roberts, Deputy Director, Parole/Probation Services, DCC  
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC

MINUTES PREPARED BY: Melissa Haney, Executive Assistant to the Chairman

**CALL TO ORDER**

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

**APPROVAL OF MINUTES – JANUARY 17, 2013**

Commissioner Peacock moved. Commissioner Brown seconded the motion. The minutes were approved as presented.

**AGENCY UPDATES**

Mr. Graves stated that this the first week of the 89<sup>th</sup> general assembly and he discussed Senate Bill 63, which is our FY 2014 Appropriation bill and other bills of interest. Commissioner Wallace requested copies of these bills. He stated that the Board is interested in these filed bills so that they can make comments and be aware of any upcoming changes.

Mr. Graves also reminded the Board that there is a public hearing at 10:30 a.m. in the Board room in order to hear public comments regarding the proposed rule changes to Act 679.

**OLD BUSINESS**

Chairman Felts stated that he received an email from AACET director, Kevin Murphy, regarding enrollment to the AACET program. He stated that this is available to those interested. He stated that this program has some valuable components such as Delta Dental and they also have a program to aid employees who have endured a family tragedy or are having a difficult time. Participation in the program is not required.

Chairman Felts also reminded the Board that the Financial Interest Disclosure Forms are due in the Secretary of State’s office by January 31<sup>st</sup>. These need to be submitted for processing as soon as possible. Please turn them into Ms. Haney and she will make sure they get filed.

Chairman Felts stated that if the Board members have received renewal cards for the Association of Paroling Authorities International (APAI) these need to be turned in to Ms. Brown and she will make sure that the membership dues get paid. He stated that they will be hosting a conference in Rhode Island on May 19<sup>th</sup> through May 22<sup>nd</sup> that the Board will be attending. Chairman Felts stated that in the past, he attended an APAI conference in Orlando and it was a great opportunity to exchange ideas and network.

**NEW BUSINESS**

There was no new business to discuss

**FILES FOR REVIEW**

Chairman Felts reported that there is a file that needs the Board’s attention. It involves a parolee who was revoked in 2011 and he had medical issues. He was allowed to remain on the streets and when ADC called for him to be brought in, he was not there. They are asking to have this parolee’s parole re-instated and removed from the County Jail Back up List. He stated that he has the letter stating the details involved and there is a sheet for the Board members to vote on in order to approve this request.

There were no further questions regarding the files for review.

**RATIFICATION OF VOTES**

Commissioner Mays moved to ratify the votes. Commissioner Carpenter seconded. The motion was carried.

**ADJOURNMENT**

The next Board meeting will be held on Thursday, January 31, 2013 at 9:30a.m. in the APB Boardroom.

The meeting adjourned at 9:50 a.m.

**Signature on File**

\_\_\_\_\_  
John Felts  
Chairman

**Signature on File**

\_\_\_\_\_  
Richard L. Mays, Jr.  
Secretary

**ARKANSAS PAROLE BOARD  
FIRST BOARD RATIFICATION OF VOTES**

**JANUARY 2013**

<b><u>UNITS:</u></b>	<b><u>RATIFIED (X)</u></b>
<b>DELTA</b>	<input type="checkbox"/>
<b>NORTH CENTRAL UNIT</b>	<input type="checkbox"/>
<b>NORTH WEST/WASHINGTON CO.</b>	<input type="checkbox"/>
<b>TUCKER</b>	<input type="checkbox"/>
<b>TUCKER MAX.</b>	<input type="checkbox"/>
<b>GRIMES</b>	<input type="checkbox"/>
<b>MCPHERSON</b>	<input type="checkbox"/>
<b>CUMMINS</b>	<input type="checkbox"/>
<b>OTHER:</b> TRANSFER SCREENINGS, COMMUTATIONS, PARDONS RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS, SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.	<input type="checkbox"/>

**MOTION BY:** Commissioner Mays

**SECONDED BY:** Commissioner Carpenter

**RATIFICATION DATE:** JANUARY 17, 2013