



MINUTES OF THE ARKANSAS PAROLE BOARD

January 31, 2019

9:00 A.M.

APB BOARDROOM

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Christie Little, Business Operations Manager, APB
Tamara Salaam, Administrative Support Supervisor, APB
Monica Adams, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

Call to Order

Chairman Felts called the Board meeting to order at 9:02 a.m. A quorum was declared. Chairman Felts noted that all commissioners were present.

Approval of Minutes – January 17, 2019

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

Review of Population Reports

Chairman Felts explained to the Board that the Board of Corrections did an update on the 90 days EPA. Their next meeting will be on February 26th.

Chairman Felts reviewed the population reports. The report showed that ADC was at 100% or above capacity with a jurisdictional count of 18,186. The males' numbers were at 1,457 with the females' numbers being at 78 giving the Back-Up a total of 1,535.

Chairman Felts then reviewed the population report for ACC. They have a jurisdictional count of 2,033 and a total capacity of 2,035. They are right at capacity.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. Regular Probation's count was 32,295, Drug Court was 2,460, Parole was 25,399, Boot Camp was 51, and the Act 539's count was 15. This gives a combined total of 60,220.

There were no further questions about the population reports.

Attorney General's Report

Ms. Nga Mahfouz, Assistant Attorney General, advised the Board that there are 12 active cases. There are two new APA's that have been filed in the last month. She plans to file motions to dismiss them.

Commissioner Jerry Riley asked Ms. Mahfouz what the term APA meant. She told the Board that it stands for Administrative Procedure Act.

There were no other comments or questions regarding the Attorney General's report.

Fiscal Report Update

Ms. Christie Little, Business Operations Manager, updated the Board on the Fiscal Report. Ms. Little reported that effective July 1, 2018, the Agency received funding of \$297,310 to cover Operating and Travel Expenses for fiscal year 2019. As of December 31, 2018, we've expended \$135,580.55 (46%) of the Maintenance &

Operations and Travel and Conference budget. At this time last year, the Agency had also expended 48% of budgeted funds.

A copy of the fiscal report was included in each board member's file for review.

There were no further questions or comments regarding the Fiscal Report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of December 2018. Ms. Cummings reported to the Board that there were a total of 318 actions. That number includes 225 waivers, 45 individuals that were revoked at hearings, and 41 administrative revocations.

A copy of the hearing judge report was included in each board member's file for review.

There were no other comments or questions regarding the Hearing Judge Report.

Agency Updates

Ms. Brooke Cummings advised the Board that the annual report has been prepared and will be sent out this week.

Ms. Cummings also reminded the Board of the upcoming training be held on February 8th with JFA.

There were no further comments or questions regarding Agency Updates.

Old Business

Chairman Felts confirmed that all of the Board members turned in their Statement of Financial Interest paperwork.

There were no comments or questions regarding Old Business.

New Business

Chairman Felts reminded the Board about the Parole Board hearing taking place today at 10:30 a.m. with inmate Adam McVeay ADC# 099897 via conference call.

There were no comments or questions regarding New Business.

Files for Review

A copy of the files for review was included in each board member's file for review.

There were no questions or comments regarding the files for review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Carpenter seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting adjourned at 9:29 a.m.

The next Board meeting will be held on Thursday, February 14, 2019, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

January 2019

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary Shock

Seconded by: Commissioner Carpenter

Ratification Date: January 31, 2019