



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JANUARY 16, 2020
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman, APB
Andy Shock, Vice Chairman, APB
Lona McCastlain, Secretary, APB
Abraham Carpenter, Commissioner, APB
Jerry Riley, Commissioner, APB
Wendy Ryals, Commissioner, APB

Excused with Valid Reason(s):

Lisa Wilkins, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Carol Bohannon, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Christie Goldman, Business Operations Manager, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Cindy Richardson, Assistant Director of Parole/Probation Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:03 a.m. A quorum was declared. Chairman Felts introduced the Parole Board's new Commissioner, Ms. Wendy Ryals.

Approval of Minutes - December 19, 2019

Vice Chairman Shock moved for approval of the minutes. Secretary McCastlain seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, APB, advised the Board that the Control Self-Assessment will be due in March. She said she will get a copy out to the Board because it will need to be approved at the March Board meeting.

Ms. Cummings also mentioned that the Annual Report is due at the end of the month. She said she has a draft that she will send out today for review. Ms. Cummings stated that any suggestions or concerns can be directed to her.

Secretary McCastlain asked if the monthly report they receive includes Violation Reports. Chairman Felts said that it does not. Ms. Cummings said there are separate reports that include Violation Reports. She said there is a daily, weekly, monthly, and year-to-date report.

Old Business

Chairman Felts mentioned that Governor Hutchinson sent out a letter reminding everyone to get their Financial Form of Interest turned in by the end of the month. He said to turn them into Ms. Hollie Wellborn, Executive Assistant to the Chairman, APB, and she will ensure that they get to the Secretary of State's office.

There were no questions or comments regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet.

Other Discussion

Chairman Felts mentioned to Ms. Cindy Richardson, Assistant Director of Parole/Probation Services, ACC, that in regard to the sanctioned individuals he’s noticed that the number has continued to drop in the back-up. Ms. Richardson said that with the Board’s permission they changed the abscond rule. They now look at the 90-day short term revocation for the true evaders. She said that has made a difference. They are also looking at true absconders that are waiting to go to SSP to have their time in the county jail count as served. She said the supervision sanction back-up has dropped tremendously. She said they look for it to continue to drop. Chairman Felts stated that the back-up in the county jail for ADC has also dropped significantly. He said part of that is because they have opened the majority of beds back up at the Cummins Modular Unit.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Adjournment

The meeting adjourned at 9:16 a.m.

The next Board meeting will be held on Thursday, January 30, 2020, at 9:00 a.m.

Signature on File

**John Felts
Chairman**

Signature on File

**Lona McCastlain
Secretary**

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

January 2020

<u>UNITS:</u>	<u>RATIFIED</u>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
Bowie County	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.	<input checked="" type="checkbox"/>

MOTION BY: Secretary McCastlain SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: January 16, 2020