



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
DECEMBER 19, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Willie Robinson, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Michael Bynum, Assistant Attorney General, Attorney General's Office

Excused

Brett Morgan, Vice Chairman, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Felicia Bentley, Investigator, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m. A quorum was declared. Vice Chairman Morgan is out. Commissioner Smith joined the meeting by telephone.

Approval of Minutes – November 21, 2024

Secretary Ryals moved for approval of the minutes. Commissioner Shock seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have a total count of 18,909.

Chairwoman McCastlain then reviewed the population report for ACC. They have a total of 2,015.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,649 individuals on parole and 35,415 on probation. There is a grand total of 70,555 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

Attorney General's Report

Mr. Michael Bynum, Assistant Attorney General, AG's Office, went over the list of lawsuits that was provided to the Board. He stated there are a couple of dismissals. At the beginning of the year, he said there will be several appeals resolved.

A copy of the Attorney General's report was included in each board member's packet for review.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2024, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2025. As of November 30, 2024, we've expensed \$54,706.04 (22.36%) of the FY25 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 32.34% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates. Chairwoman McCastlain advised the Board to inform Ms. Hollie Wellborn, Executive Assistant to the Chairwoman, PPTB, if they encounter any bugs in eOMIS.

A copy of the agency updates was included in each board member’s packet for review.

Old Business

There was nothing to report regarding old business.

New Business

Chairwoman McCastlain advised Ms. Goldman to start preparing for the APAI Conference.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member’s packet for review.

Adoption of Final Board Actions

Secretary Ryals moved to adopt the final board actions of the Board for the units as listed on the attached ratification list. Commissioner Felts seconded the motion. The motion passed, and the final board actions became the official vote of the Post-Prison Transfer Board.

Adjournment

The meeting was adjourned at 9:08 a.m.

The next Board meeting will be held on Thursday, January 16, 2025, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Wendy Ryals
Secretary

ARKANSAS POST-PRISON TRANSFER BOARD
FULL BOARD RATIFICATION OF FINAL BOARD ACTIONS
DECEMBER 2024

UNITS:

RATIFIED (X)

Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Norris	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
R.L. Williams	<input checked="" type="checkbox"/>
Pine Bluff	<input checked="" type="checkbox"/>
Ester	<input checked="" type="checkbox"/>
Grimes	<input checked="" type="checkbox"/>
East Arkansas	<input checked="" type="checkbox"/>
Mississippi Co. W/R/NEACC	<input checked="" type="checkbox"/>
Varner	<input checked="" type="checkbox"/>
Ouachita	<input checked="" type="checkbox"/>
Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.	<input checked="" type="checkbox"/>

Motion By: Secretary Ryals Seconded by: Commissioner Felts

Ratification Date: December 19, 2024