



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
OCTOBER 24, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Brett Morgan, Vice Chairman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Willie Robinson, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Michael Bynum, Assistant Attorney General, Attorney General's Office
Jim Cheek, Director, ACC

Excused

Brenton Wood, Revocation Hearing Judge, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes – October 10, 2024

Secretary Ryals moved for approval of the minutes. Commissioner Smith seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have a total count of 19,082.

Chairwoman McCastlain then reviewed the population report for ACC. They have a total of 2,030.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,628 individuals on parole and 35,028 on probation. There is a grand total of 69,960 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

Attorney General's Report

Mr. Michael Bynum, Assistant Attorney General, AG's Office, went over the list of lawsuits that was provided to the Board. He stated there are a couple of dismissals. He said there should be more cases coming up before the end of the year that will be dismissed as well.

A copy of the Attorney General's report was included in each board member's packet for review.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2024, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2025. As of September 30, 2024, we've expensed \$43,980.50 (17.97%) of the FY25 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 20% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates.

A copy of the agency updates was included in each board member's packet for review.

Old Business

There was nothing to report regarding old business.

New Business

Chairwoman McCastlain noted that the Executive Clemency Rule was passed through the Arkansas Legislative Council (ALC) and now needs to be approved by the Board as it was presented to ALC. Vice Chairman Morgan made a motion to approve the new Clemency Rule as presented. The motion was seconded by Commissioner Shock. Commissioner Felts made a motion to approve the stricken Board Policy Manual as presented. The motion was seconded by Vice Chairman Morgan.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Shock seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting was adjourned at 9:10 a.m.

The next Board meeting will be held on Thursday, November 7, 2024, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Wendy Ryals
Secretary

ARKANSAS POST-PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF VOTES

October 2024

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Secretary Ryals **Seconded by:** Commissioner Shock

Ratification Date: October 24, 2024