



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
SEPTEMBER 12, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona H. McCastlain, Chairwoman, PPTB
Brett Morgan, Vice Chairman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Willie Robinson, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Barry Bealer, Assistant Area Manager, Institutional Release Services, DCC
William Bowman, Project Manager, DOC

Excused

Brenton Wood, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes – August 22, 2024

Secretary Ryals moved for approval of the minutes. Vice Chairman Morgan and Commissioner Robinson seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

A list of the agency updates prepared by Mr. Kevin Smith, Executive Administrator, PPTB, was provided to the Board. Commissioner Felts asked how close to live is the SAFE App. Mr. William Bowman, Project Manager, DOC, gave an explanation of the SAFE App and said the app will be up to date. Commissioner Smith noted having an issue with connectivity at the Maximum Security Unit. Chairwoman McCastlain advised the Board that Ms. Rhonda Patterson should be notified of the connection issues.

Old Business

There was nothing to report regarding old business.

New Business

A draft of the amended Parole Board Policy Manual was presented. It included a repeal of the Revocation section for approval by the board. Rules for Revocation were placed into the new Revocation Rule draft that was also presented for a vote of approval. Vice Chairman Morgan made a motion to approve the new Revocation Rule and repeal of the old Revocation section from the old board policy. The motion was seconded by Commissioner Smith, and the motion was approved by the board.

Files for Review

A copy of the victim input recommendations was included in each board member's file for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations. Commissioner Shock seconded the motion. The motion passed.

Adjournment

The meeting was adjourned at 9:12 a.m.

The next Board meeting will be held on Thursday, September 26, 2024, at 9:00 a.m.

Signature on file

**Lona H. McCastlain
Chairwoman**

Signature on file

**Wendy Ryals
Secretary**

**Arkansas Post-Prison Transfer Board
FULL BOARD RATIFICATION OF VOTES**

September 2024

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, Etc.**



MOTION BY: Secretary Ryals SECONDED BY: Commissioner Shock

RATIFICATION DATE: September 12, 2024