



**MINUTES OF THE
ARKANSAS PAROLE BOARD
AUGUST 24, 2023
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

John Felts, Chairman, APB
Brett Morgan, Vice Chairman, APB
Wendy Ryals, Secretary, APB
Lona McCastlain, Commissioner, APB
Andy Shock, Commissioner, APB
Doug Smith, Commissioner, APB
Jamol Jones, Commissioner, APB

Others Present

Brooke D. Cummings, Executive Administrator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Christie Goldman, Business Operations Manager, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, IRS, DCC
Michael Lewis, Assistant Attorney General, AG's Office
Clayton Orr, Assistant Attorney General, AG's Office
Jarrod Self, Parole/Probation Area Manager, DCC
William Bowman, Research & Planning Project Manager, DOC

Excused

Jack Bell, Revocation Hearing Judge, APB
Brenton Wood, Revocation Hearing Judge, APB
Felicia Bentley, Investigator, APB

Call to Order

Chairman Felts called the Board meeting to order at 9:03 a.m. A quorum was declared. Commissioner Smith joined the meeting via telephone.

Approval of Minutes – August 10, 2023

Commissioner McCastlain moved for approval of the minutes. Vice Chair Morgan seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports starting with the ADC report. The county jail backup consists of 1,990 men and 121 women with a total of 2,111. There is an in count of 18,237, 19 are at the ORCU hospital, 14 are at other hospitals, 3 are out on furlough, and 71 are out to court. There is a grand total of 18,344.

Chairman Felts then reviewed the population report for DCC. There are 79 males and 72 females with a total of 151.

Chairman Felts then reviewed the statewide field operations report. There are 22,736 individuals on parole and 32,891 on probation. There is a grand total of 67,082 individuals under supervision.

Attorney General's Report

Mr. Michael Lewis, Assistant Attorney General, AG's Office, introduced Mr. Clayton Orr, Assistant Attorney General, AG's Office, to the Board. Mr. Orr went over the list of lawsuits that was provided to the Board. He noted that number 12 on the list has been assigned to Andrew Middlebrooks. He said that they received another case which is number 7 under the APA section of the report.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, APB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2023, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2024. As of July 31, 2023, we've expensed \$4,229.84 (2%) of the FY24 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 14% of the operating expense budget.

Chairman Felts asked about the ACA charge. Ms. Goldman said it will reflect on the next report.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Ms. Brooke D. Cummings, Executive Administrator, APB, updated the Board on revocation hearings conducted throughout the month of July 2023. There were 310 total revocations. There were 218 waivers, 37 individuals revoked at a hearing, and 55 administrative revocations.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Cummings said Mr. William Bowman is here to discuss the SAFE App. Mr. Bowman said that they have identified the data and started work on it. Commissioner McCastlain asked if they are contracting it out or if it's in house. Mr. Bowman said INA and Tyler Tech are partnering together to do that. So, two outside people are contracting it out. He said the initial cost is \$28,000 for Marquis to provide the data to Tyler Tech. The up-front cost is \$7,000. The recurring fee will be \$35,000 annually. That will cover all maintenance support and hosting. It will focus more on parolee information. Mr. Bowman said he can set up a demo for the Board.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet for review.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Shock seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting adjourned at 9:25 a.m.

The next Board meeting will be held on Thursday, September 14, 2023, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Wendy Ryals
Secretary

ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES

SEPTEMBER 2023

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary Ryals Seconded by: Commissioner Shock

Ratification Date: August 24, 2023