



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
JULY 27, 2023  
9:00 A.M.  
RICHARD LEE RICHARDSON AUDITORIUM**

**Board Members Present**

John Felts, Chairman, APB  
Brett Morgan, Vice Chairman, APB  
Wendy Ryals, Secretary, APB  
Lona McCastlain, Commissioner, APB  
Andy Shock, Commissioner, APB  
Jamol Jones, Commissioner, APB

**Others Present**

Brooke D. Cummings, Executive Administrator, APB  
Hollie Wellborn, Executive Assistant to the Chairman, APB  
Christie Goldman, Business Operations Manager, APB  
Scott Howard, Investigator, APB  
Felicia Bentley, Investigator, APB  
Tamara Salaam, Administrative Support Supervisor, APB  
Shirley Ellingburg, Area Manager, IRS, DCC  
Michael Lewis, Assistant Attorney General, AG's Office  
Jarrod Self, Parole/Probation Area Manager, DCC  
Jim Cheek, DCC Program Administrator Parole/Probation Services, DCC

**Excused**

Doug Smith, Commissioner, APB  
Jack Bell, Revocation Hearing Judge, APB  
Brenton Wood, Revocation Hearing Judge, APB

### **Call to Order**

Chairman Felts called the Board meeting to order at 9:02 a.m. A quorum was declared. Commissioner Smith was noted as being out on annual leave.

### **Approval of Minutes – July 13, 2023**

Secretary Ryals moved for approval of the minutes. Commissioner Jones seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

### **Review of Population Reports**

Chairman Felts reviewed the population reports starting with the ADC report. As of yesterday, the backup was at 2,182. This morning it was 2,212. Chairman Felts said that ADC is well over capacity. The males are at 107.9%, and the females are at 106.7%.

Chairman Felts then reviewed the population report for DCC. They are over or right at capacity. They are at 97%. The males are at 98.5%, and the females are at 93.8%. There is an in count of 2,087, 1 is out to other hospitals, and 8 are out to court. The total is 2,096.

Chairman Felts then reviewed the statewide field operations report. There are 22,837 individuals on parole and 32,879 on probation. There is a grand total of 67,142 individuals under supervision.

### **Attorney General's Report**

Mr. Michael Lewis, Assistant Attorney General, AG's Office, advised the Board that, regarding civil cases, 1 case has been dismissed. The case is John Lockett vs. APB. He said there have been 4 new cases filed and served. They are Perry Holloway vs. John Felts, Darnell Tate vs. John Felts, Vern Schuldheisz vs. John Felts, and another Perry Holloway vs. John Felts. Mr. Lewis said regarding APA cases, there have not been any added or removed. The number remains at 6.

### **Fiscal Report Update**

Ms. Christie Goldman, Business Operations Manager, APB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2022, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2023. As of June 30, 2023, we've

expensed \$174,552 (71.33%) of the FY23 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 72.73% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

### **Hearing Judge's Report**

Ms. Brooke D. Cummings, Executive Administrator, APB, updated the Board on revocation hearings conducted throughout the month of June 2023. There were 395 total actions. Of those, 385 were revocations. There were 73 administrative revocations, 36 individuals revoked at a hearing, and 276 waivers signed.

A copy of the hearing judge report was included in each board member's packet for review.

### **Agency Updates**

Ms. Cummings said she's been working on drafting policy in response to new legislation that passed.

### **Old Business**

Commissioner McCastlain mentioned issues with the iPad and eOMIS V5.

### **New Business**

There was nothing to report regarding new business.

### **Files for Review**

A copy of the files for review was included in each board member's packet for review.

### **Review of the Hearing Schedule**

A copy of the hearing schedule was included in each board member's packet for review.

**Adoption of Recommendations**

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner McCastlain seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

**Other Discussion**

Mr. Jarrod Self, Parole/Probation Area Manager, DCC, said that they are trying to do a grant-funded Reentry program with Pulaski County.

**Adjournment**

The meeting adjourned at 9:23 a.m.

The next Board meeting will be held on Thursday, August 10, 2023, at 9:00 a.m.

*Signature on file*

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**John Felts**  
**Chairman**

*Signature on file*

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**Wendy Ryals**  
**Secretary**

**ARKANSAS PAROLE BOARD**  
**FULL BOARD RATIFICATION OF VOTES**

**AUGUST 2023**

**UNITS:**

**RATIFIED (X)**

**R.L. Williams**



**Pine Bluff**



**Ester**



**Grimes**



**East Arkansas**



**Mississippi Co. W/R/NEACC**



**Varner**



**Ouachita**



**Other:** Pardons, Commutations, Transfer Screenings, ACT 290s,  
700s, Reconsiderations, Revocation Appeals, Rescinds,  
Special Conditions, EPAs, Etc.



**Motion By: Secretary Ryals    Seconded by: Commissioner McCastlain**

**Ratification Date: July 27, 2023**