



**MINUTES OF THE  
ARKANSAS POST-PRISON TRANSFER BOARD  
JULY 25, 2024  
9:00 A.M.  
RICHARD LEE RICHARDSON AUDITORIUM**

**Board Members Present**

Lona McCastlain, Chairwoman, PPTB  
Brett Morgan, Vice Chairman, PPTB  
Wendy Ryals, Secretary, PPTB  
Andy Shock, Commissioner, PPTB  
John Felts, Commissioner, PPTB  
Doug Smith, Commissioner, PPTB  
Willie Robinson, Commissioner, PPTB

**Others Present**

Kevin Smith, Executive Administrator, PPTB  
Charlotte Moore, Revocation Hearing Judge, PPTB  
Hollie Wellborn, Executive Assistant to the Chairman, PPTB  
Christie Goldman, Business Operations Manager, PPTB  
Scott Howard, Investigator, PPTB  
Tamara Salaam, Administrative Support Supervisor, PPTB  
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC  
Julie Chavis, Senior Assistant Attorney General, Attorney General's Office  
Jim Cheek, Director, ACC  
Wade Hodge, Chief of Staff, DOC

**Excused**

Brenton Wood, Revocation Hearing Judge, PPTB  
Brandon Mills, Revocation Hearing Judge, PPTB  
Felicia Bentley, Investigator, PPTB

### **Call to Order**

Chairwoman McCastlain called the Board meeting to order at 9:01 a.m. A quorum was declared. Commissioner Felts and Commissioner Smith joined by telephone.

### **Approval of Minutes – July 11, 2024**

Vice Chairman Morgan moved for approval of the minutes. Secretary Ryals seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

### **Review of Population Reports**

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have an in count of 18,855.

Chairwoman McCastlain then reviewed the population report for ACC. They have an in count of 2,137.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,682 individuals on parole and 34,867 on probation. There is a grand total of 69,625 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

### **Attorney General's Report**

Ms. Julie Chavis, Senior Assistant Attorney General, AG's Office, went over the list of lawsuits that was provided to the Board. The only change noted was for number 11 in the report. A writ of mandamus was granted by the court.

A copy of the Attorney General's report was included in each board member's packet for review.

### **Fiscal Report Update**

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2023, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2024. As of May 31, 2024, we've expensed \$171,805 (70.21%) of the FY24 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 69.47% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

**Agency Updates**

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates.

A copy of the agency updates was included in each board member’s packet for review.

**Old Business**

There was nothing to report regarding old business.

**New Business**

There was nothing to report regarding new business.

**Review of the Hearing Schedule**

A copy of the hearing schedule was included in each board member’s packet for review.

**Adoption of Recommendations**

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Shock seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

**Adjournment**

The meeting was adjourned at 9:09 a.m.

The next Board meeting will be held on Thursday, August 8, 2024, at 9:00 a.m.

***Signature on file***

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**Lona McCastlain**  
**Chairwoman**

***Signature on file***

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**Wendy Ryals**  
**Secretary**

# ARKANSAS POST-PRISON TRANSFER BOARD

## FULL BOARD RATIFICATION OF VOTES

**JULY 2024**

**UNITS:**

**RATIFIED (X)**

**R.L. Williams**



**Pine Bluff**



**Ester**



**Grimes**



**East Arkansas**



**Mississippi Co. W/R/NEACC**



**Varner**



**Ouachita**



**Other:** Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



**Motion By: Secretary Ryals    Seconded by: Commissioner Shock**

**Ratification Date: July 25, 2024**