



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JUNE 22, 2023
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

John Felts, Chairman, APB
Brett Morgan, Vice Chairman, APB
Wendy Ryals, Secretary, APB
Lona McCastlain, Commissioner, APB
Jamol Jones, Commissioner, APB

Others Present

Brooke D. Cummings, Executive Administrator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Christie Goldman, Business Operations Manager, APB
Scott Howard, Investigator, APB
Felicia Bentley, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, IRS, DCC
Michael Lewis, Assistant Attorney General, AG's Office
Elizabeth Taylor, Assistant Director Parole/Probation, DCC
Jarrod Self, Parole/Probation Area Manager, DCC
Corliss Johnson, Program Specialist, DCC

Excused

Andy Shock, Commissioner, APB
Doug Smith, Commissioner, APB
Jack Bell, Revocation Hearing Judge, APB
Brenton Wood, Revocation Hearing Judge, APB

Call to Order

Chairman Felts called the Board meeting to order at 9:00 a.m. A quorum was declared. Commissioner Shock and Commissioner Smith were noted as being out on annual leave.

Approval of Minutes – June 8, 2023

Vice Chairman Morgan moved for approval of the minutes. Commissioner Jones seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports starting with the ADC report. He said there are 2,061 in the county jail backup. There are 155 females and 1,906 males. There is a jurisdictional count of 18,214 and an in count of 18,102. All units are at 100% capacity.

Chairman Felts then reviewed the population report for DCC. They are at 100.1% capacity. The females are at 99.2% capacity, and the males are at 100.4% capacity.

Chairman Felts then reviewed the statewide field operations report. There are 22,831 individuals on parole and 32,902 on probation. There is a grand total of 67,009 individuals under supervision.

Attorney General's Report

Mr. Michael Lewis, Assistant Attorney General, AG's Office, advised the Board that there are a total of 6 pending civil cases. One of them is new. It's John Lockett v. APB. The court has issued a Rule 41 notice in the Gary Bower v. APB case which means if no action is taken soon, they will dismiss it. There are 6 pending APA appeals. There were 8, but two were dismissed last month.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, APB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2022, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2023. As of May 31, 2023, we've expensed \$160,989.70 (69.47%) of the FY23 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 71.48% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Ms. Brooke D. Cummings, Executive Administrator, APB, updated the Board on revocation hearings conducted throughout the month of May 2023. There were 378 total revocations. There were 54 administrative revocations, 38 individuals revoked at a hearing, and 286 waivers signed.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Cummings mentioned that ACA is coming up the second week of July. Ms. Cummings also stated that they are currently working on reviewing existing policy and creating new policy in response to the Protect Act legislation that was passed.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet for review.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner McCastlain seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Other Discussion

Ms. Elizabeth Taylor, Assistant Director Parole/Probation, DCC, said they have been making a number of changes regarding the Protect Act. Changes involve the manual and name changes. The Parole Officers will be called Community Supervision Officers. She said she’s also been working on the OVG.

Mr. Jarrod Self, Parole/Probation Area Manager, DCC, said that Ms. Sabra Rhone has moved to ACIC. Ms. Corliss Johnson has taken on her duties. Mr. Self said they are at 218 in the Reentry program. Their bed capacity is 219. Both female facilities are at 100%.

Adjournment

The meeting adjourned at 9:25 a.m.

The next Board meeting will be held on Thursday, July 13, 2023, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Wendy Ryals
Secretary

**ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES**

JUNE 2023

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



**Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



Motion By: Secretary Ryals Seconded by: Commissioner McCastlain

Ratification Date: June 22, 2023