



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
MAY 23, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Brett Morgan, Vice Chairman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Michael Bynum, Assistant Attorney General, Attorney General's Office
Wade Hodge, Chief of Staff, DOC
Chad Brown, Chief Fiscal Officer, DOC

Excused

Brenton Wood, Revocation Hearing Judge, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m.

Approval of Minutes – May 9, 2024

Secretary Ryals moved for approval of the minutes. Commissioner Felts seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have a grand total of 18,919. They have an in count of 18,816.

Chairwoman McCastlain then reviewed the population report for ACC. They have an in count of 2,171.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,585 individuals on parole and 34,846 on probation. There is a grand total of 69,387 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

Attorney General's Report

Mr. Michael Bynum, Assistant Attorney General, AG's Office, went over the list of lawsuits that was provided to the Board.

A copy of the Attorney General's report was included in each board member's packet for review.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2023, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2024. As of April 30, 2024, we've expensed \$168,910 (69.02%) of the FY24 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 65.79% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates.

A copy of the agency updates was included in each board member’s packet for review.

Old Business

Chairwoman McCastlain requested a motion to change policy regarding voting. Vice Chairman Morgan made a motion that was seconded by Commissioner Felts.

New Business

Ms. Hollie Wellborn, Executive Assistant to the Chairwoman requested an explanation about removing certain codes in eOMIS.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member’s packet for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Vice Chairman Morgan seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

FOIA Training

The Office of the Attorney General presented FOIA training. A copy of the presentation was included in each board member’s packet for review.

Adjournment

The meeting was adjourned at 10:32 a.m.

The next Board meeting will be held on Thursday, June 13, 2024, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Wendy Ryals
Secretary

ARKANSAS POST-PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF VOTES

APRIL 2024

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Secretary Ryals Seconded by: Vice Chairman Morgan

Ratification Date: May 23, 2024