



**MINUTES OF THE  
ARKANSAS POST-PRISON TRANSFER BOARD  
MAY 9, 2024  
9:00 A.M.  
RICHARD LEE RICHARDSON AUDITORIUM**

**Board Members Present**

Brett Morgan, Vice Chairman, PPTB  
Wendy Ryals, Secretary, PPTB  
Andy Shock, Commissioner, PPTB  
John Felts, Commissioner, PPTB  
Doug Smith, Commissioner, PPTB

**Others Present**

Kevin Smith, Executive Administrator, PPTB  
Brandon Mills, Revocation Hearing Judge, PPTB  
Charlotte Moore, Revocation Hearing Judge, PPTB  
Hollie Wellborn, Executive Assistant to the Chairman, PPTB  
Christie Goldman, Business Operations Manager, PPTB  
Scott Howard, Investigator, PPTB  
Felicia Bentley, Investigator, PPTB  
Tamara Salaam, Administrative Support Supervisor, PPTB  
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC  
Elizabeth Taylor, Deputy Director of Parole/Probation, DCC  
Lasonja Evans, Accounting Operations Manager, DOC

**Excused**

Lona McCastlain, Chairwoman, PPTB  
Brenton Wood, Revocation Hearing Judge, PPTB

**Call to Order**

Vice Chairman Morgan called the board meeting to order at 9:01 a.m. A quorum was declared. Chairwoman McCastlain was noted as being out on annual leave.

**Approval of Minutes – April 25, 2024**

Commissioner Felts moved for approval of the minutes. Commissioner Shock seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member’s file for review.

**Agency Updates**

Mr. Kevin Smith, Executive Administrator, PPTB, said that he, Chairwoman McCastlain, and Vice Chairman Morgan had a successful trip APAI conference. Mr. Smith mentioned working on the biennial budget. He said they’ve ordered the first batch of computers for the ones that needed upgrades. Mr. Smith said that Ms. Charlotte Moore has begun working on hearings and waivers. He noted that tomorrow will be the first staff meeting.

Commissioner Felts asked when the Performance Evaluations are due.

**Old Business**

There was nothing to report regarding old business.

**New Business**

Commissioner Smith asked if everyone was aware that a new commissioner was appointed. Vice Chairman Morgan advised the Board about a new commissioner being appointed.

**Adoption of Recommendations**

Secretary Ryals moved to adopt the recommendations. Commissioner Shock seconded the motion. The motion passed.

**Adjournment**

The meeting was adjourned at 9:08 a.m.

The next Board meeting will be held on Thursday, May 23, 2024, at 9:00 a.m.

***Signature on file***

\_\_\_\_\_  
**Lona McCastlain  
Chairwoman**

***Signature on file***

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**Wendy Ryals  
Secretary**

**Arkansas Post Prison Transfer Board**  
**FULL BOARD RATIFICATION OF VOTES**

**MAY 2024**

**UNITS:**

**RATIFIED**

**Delta**



**Wrightsville**



**Wrightsville Hawkins**



**Tucker**



**Tucker Max**



**Cummins**



**Benton**



**TRCC/SWACC**



**McPherson**



**North Central**



**NWA- Work Release**



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,  
Reconsiderations, Revocation Appeals, Rescinds,  
Special Conditions, Etc.**



**MOTION BY: Secretary Ryals    SECONDED BY: Commissioner Shock**

**RATIFICATION DATE: May 9, 2024**