



**MINUTES OF THE
ARKANSAS POST PRISON TRANSFER BOARD
APRIL 25, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Brett Morgan, Vice Chairman, PPTB
Andy Shock, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
John Felts, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, IRS, ACC
Michael Bynum, Assistant Attorney General, Attorney General's Office
Lasonja Evans, Accounting Operations Manager, DOC

Excused

Wendy Ryals, Secretary, PPTB
Brenton Wood, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m. A quorum was declared. Commissioner Shock joined the meeting via phone. Secretary Ryals was noted as being out on sick leave.

Approval of Minutes - April 11, 2024

Vice Chairman Morgan moved for approval of the minutes. Commissioner Felts seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have a grand total of 18,935. Delta is at 131.4%, Mississippi County is at 124.1%, North Central is at 133.6%, and almost every other unit other than NAWAR is over capacity. There is an overall capacity of 109.0%.

Chairwoman McCastlain then reviewed the population report for ACC. They have a grand total of 2,086. Omega is at 117.7% capacity.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,641 individuals on parole and 34,705 on probation. There is a grand total of 69,177 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

Attorney General's Report

Mr. Michael Bynum, Assistant Attorney General, AG's Office, went over the list of lawsuits that was provided to the Board.

A copy of the Attorney General's report was included in each board member's packet for review.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2023, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2024. As of March 31, 2024, we've expensed \$162,540 (66.42%) of the FY24 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 51% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates. Chairwoman McCastlain requested the Board make a motion to expend the IT budget. Vice Chairman Morgan made a motion to expend the IT budget. Commissioner Felts seconded the motion. The motion was approved.

A copy of the agency updates was included in each board member's packet for review.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Adoption of Recommendations

Vice Chairman Morgan moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Felts seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Other Discussion

Ms. Lasonja Evans, Accounting Operations Manager, DOC, reminded the Board about the Biennial Budget.

Adjournment

The meeting was adjourned at 9:16 a.m.

The next Board meeting will be held on Thursday, May 9, 2024, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Wendy Ryals
Secretary

ARKANSAS POST PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF VOTES

APRIL 2024

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Vice Chairman Morgan Seconded by: Commissioner Felts

Ratification Date: April 25, 2024