



**MINUTES OF THE
ARKANSAS POST PRISON TRANSFER BOARD
APRIL 11, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Brett Morgan, Vice Chairman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB

Others Present

Brandon Mills, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Felicia Bentley, Investigator, PPTB
Christie Goldman, Business Operations Manager, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Barry Bealer, Assistant Area Manager, Institutional Release Services, DCC

Excused

Brenton Wood, Revocation Hearing Judge, PPTB
Scott Howard, Investigator, PPTB

Call to Order

Chairwoman McCastlain called the board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes – March 28, 2024

Vice Chairman Morgan moved for approval of the minutes. Secretary Ryals and Commissioner Shock seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, said that the annual inventory has been completed and submitted to the fiscal division. Mr. Smith said interviews have been completed for a new Revocation Hearing Judge. The interview panel has recommended Ms. Charlotte Moore. Mr. Smith said he's still accepting revisions to the Board Policy Manual. He also mentioned the APAI conference that he, Chairwoman McCastlain, Vice Chairman Morgan, and Secretary Ryals will be attending. The desktops and laptops are also being reviewed for upgrade requirements. Chairwoman McCastlain advised Mr. Smith to see what is absolutely needed right now and to get with Ms. Rhonda Patterson to see what can be purchased.

Chairwoman McCastlain requested a motion by the Board to hire Ms. Charlotte Moore. Commissioner Shock made a motion to hire Ms. Moore. The motion was seconded by Secretary Ryals. The motion passed.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations. Commissioner Felts seconded the motion. The motion passed.

Adjournment

The meeting was adjourned at 9:11 a.m.

The next Board meeting will be held on Thursday, April 25, 2024, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Wendy Ryals
Secretary

**Arkansas Post Prison Transfer Board
FULL BOARD RATIFICATION OF VOTES**

APRIL 2024

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, Etc.**



MOTION BY: Secretary Ryals SECONDED BY: Commissioner Felts

RATIFICATION DATE: April 11, 2024