



**MINUTES OF THE
ARKANSAS POST-PRISON TRANSFER BOARD
MARCH 27, 2025
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Wendy Ryals, Vice Chairwoman, PPTB
Willie Robinson, Secretary, PPTB
John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Andy Shock, Commissioner, PPTB

Others Present

Kevin Smith, Executive Administrator, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, DCC
Sarah DeBusk-Griffith, Assistant Attorney General, Office of the Attorney General
Jim Cheek, Director, DCC
Jenna Smith, Program Administrator Community Supervision Services, DCC

Excused

Brett Morgan, Commissioner, PPTB
Brenton Wood, Revocation Hearing Judge, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB
Charlotte Moore, Revocation Hearing Judge, PPTB
Felicia Bentley, Investigator, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m. A quorum was declared. Commissioner Morgan was noted as being out on annual leave. Vice Chairwoman Ryals joined the meeting by phone.

Approval of Minutes – March 13, 2025

Commissioner Felts moved for approval of the minutes. Commissioner Shock seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have a total count of 18,796. There are about 1,600 in the jails.

Chairwoman McCastlain then reviewed the population report for ACC. They have a total of 2,262.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,764 individuals on parole and 35,743 on probation. There is a grand total of 71,337 individuals under supervision.

A copy of the population reports was included in each board member's packet for review.

Attorney General's Report

Ms. Sarah DeBusk-Griffith, Assistant Attorney General, Office of the Attorney General, went over the list of lawsuits that was provided to the Board.

A copy of the Attorney General's report was included in each board member's packet for review.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2024, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2025. As of February 28, 2025, we've expensed \$101,414.70 (41.44%) of the FY25 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 48.21% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Agency Updates

Mr. Kevin Smith, Executive Administrator, PPTB, updated the Board on agency updates.

A copy of the agency updates was included in each board member's packet for review.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the final Board actions for the Victim Input Hearings was included.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Adoption of Final Board Actions

Secretary Robinson moved to adopt the final actions of the Board for the units as listed on the attached ratification list. Commissioner Felts seconded the motion. The motion passed, and the final board actions became the official vote of the Post-Prison Transfer Board.

Adjournment

The meeting was adjourned at 9:08 a.m.

The next Board meeting will be held on Thursday, April 10, 2025, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Willie Robinson
Secretary

ARKANSAS POST-PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF ACTIONS

MARCH 2025

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Secretary Robinson Seconded by: Commissioner Felts

Ratification Date: March 27, 2025