



**MINUTES OF THE
ARKANSAS POST PRISON TRANSFER BOARD
MARCH 14, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Brett Morgan, Vice Chairman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
John Felts, Commissioner, PPTB
Doug Smith, Commissioner, PPTB

Others Present

Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Christie Goldman, Business Operations Manager, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Jim Cheek, Program Administrator Parole/Probation Services, DCC
Lasonja Evans, Accounting Operations Manager, DOC

Excused

Brenton Wood, Revocation Hearing Judge, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the board meeting to order at 9:02 a.m. A quorum was declared. Commissioner Smith was noted as being out on annual leave.

Approval of Minutes – February 22, 2024

Secretary Ryals moved for approval of the minutes. Vice Chairman Morgan seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member’s file for review.

Agency Updates

Ms. Christie Goldman, Business Operations Manager, PPTB, informed the Board that Mr. Kevin Smith will be starting on Monday as the Executive Administrator. She said she’ll be preparing the flights for the APAI conference. The Administrative Specialist III position has been extended for 1 week, and the Revocation Hearing Judge position has been extended for 2 weeks.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations. Commissioner Shock seconded the motion. The motion passed.

Adjournment

The meeting was adjourned at 9:06 a.m.

The next Board meeting will be held on Thursday, March 28, 2024, at 9:00 a.m.

Signature on file

**Lona McCastlain
Chairwoman**

Signature on file

**Wendy Ryals
Secretary**

**Arkansas Post Prison Transfer Board
FULL BOARD RATIFICATION OF VOTES**

MARCH 2024

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, Etc.**



MOTION BY: Secretary Ryals SECONDED BY: Commissioner Shock

RATIFICATION DATE: March 14, 2024