



**MINUTES OF THE
ARKANSAS POST PRISON TRANSFER BOARD
FEBRUARY 22, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

Lona McCastlain, Chairwoman, PPTB
Brett Morgan, Vice Chairman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
John Felts, Commissioner, PPTB

Others Present

Brandon Mills, Revocation Hearing Judge, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, IRS, DCC
Julie Chavis, Assistant Attorney General, AG's Office
Jarrod Self, Parole/Probation Area Manager, DCC

Excused

Brenton Wood, Revocation Hearing Judge, PPTB

Call to Order

Chairwoman McCastlain called the Board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes - February 8, 2024

Commissioner Felts moved for approval of the minutes. Vice Chairman Morgan seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairwoman McCastlain reviewed the population reports starting with the ADC report. They have an in count of 18,483 and a grand total of 18,596.

Chairwoman McCastlain then reviewed the population report for DCC. They have an in count of 2,112 and a grand total of 2,134.

Chairwoman McCastlain then reviewed the statewide field operations report. There are 22,885 individuals on parole and 34,504 on probation. There is a grand total of 69,167 individuals under supervision.

Attorney General's Report

Ms. Julie Chavis, Assistant Attorney General, AG's Office, went over the list of lawsuits that was provided to the Board. Ms. Chavis said there are three new cases. They are numbers 18, 19, and 20. There are four cases that were recently dismissed.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2023, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2024. As of January 31, 2024, we've expensed \$104,483 (42.70%) of the FY24 Maintenance & Operations and Conference & Travel Budget. At this time last year, the Board had exhausted 45.87% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Mr. Brandon Mills, Revocation Hearing Judge, PPTB, updated the Board on revocation hearings conducted throughout the month of January 2024. There were 403 cases. There were 386 total revocations. There were 262 waivers, 28 individuals revoked at a hearing, and 96 administrative revocations.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

There was nothing to report regarding agency updates.

Old Business

There was nothing to report regarding old business.

New Business

Chairwoman McCastlain opened the floor nominations for Vice Chairman and Secretary. Secretary Ryals nominated Vice Chairman Morgan as Vice Chairman. Commissioner Shock seconded the motion. Vice Chairman Morgan will continue as Vice Chairman. Vice Chairman Morgan nominated Secretary Ryals as Secretary. Commissioner Smith seconded the motion. Secretary Ryals will continue as Secretary.

Vice Chairman Morgan advised that *Multiple Victims* should be added as a Reason for Recommended Action in eOMIS.

Files for Review

A copy of the files for review was included in each board member's packet for review.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review. Commissioner Smith switched units with Commissioner Felts. Commissioner Smith will go to the Grimes Unit, and Commissioner Felts will go to the Pine Bluff Unit.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Felts seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Other Discussion

Mr. Jarrod Self, Parole/Probation Area Manager, DCC, mentioned that with the Recidivism Task Force, Senator Tucker is looking to make a change for Act 146. Mr. Self also mentioned that Margie’s House has been closed and will be closed effective 02/29/24.

Ms. Shirley Ellingburg, Area Manager, IRS, DCC, advised that the IRS Manual still needs to be reviewed.

Adjournment

The meeting was adjourned at 9:27 a.m.

The next Board meeting will be held on Thursday, March 14, 2024, at 9:00 a.m.

Signature on file

Lona McCastlain
Chairwoman

Signature on file

Wendy Ryals
Secretary

ARKANSAS POST PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF VOTES

FEBRUARY 2024

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Secretary Ryals Seconded by: Commissioner Felts

Ratification Date: February 22, 2024