



**MINUTES OF THE
ARKANSAS POST PRISON TRANSFER BOARD
JANUARY 25, 2024
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

John Felts, Chairman, PPTB
Brett Morgan, Vice Chairman, PPTB
Wendy Ryals, Secretary, PPTB
Andy Shock, Commissioner, PPTB
Doug Smith, Commissioner, PPTB
Jamol Jones, Commissioner, PPTB

Others Present

Brooke D. Cummings, Executive Administrator, PPTB
Hollie Wellborn, Executive Assistant to the Chairman, PPTB
Christie Goldman, Business Operations Manager, PPTB
Scott Howard, Investigator, PPTB
Felicia Bentley, Investigator, PPTB
Tamara Salaam, Administrative Support Supervisor, PPTB
Shirley Ellingburg, Area Manager, IRS, DCC
Clayton Orr, Assistant Attorney General, AG's Office
Jarrod Self, Parole/Probation Area Manager, DCC
Bailey Moore, Intern, DCC

Excused

Lona McCastlain, Commissioner, PPTB
Brenton Wood, Revocation Hearing Judge, PPTB
Brandon Mills, Revocation Hearing Judge, PPTB

Call to Order

Chairman Felts called the Board meeting to order at 9:00 a.m. A quorum was declared. Commissioner McCastlain was noted as being out on sick leave.

Approval of Minutes – January 11, 2024

Vice Chair Morgan moved for approval of the minutes. Commissioner Jones & Ryals seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports starting with the ADC report. He said just about everything is over capacity. There are 13,806 males and 1,216 females with a combined total of 15,022. They are at 109.4% capacity. In the county jail backup, there are 154 females and 1,541 males with a combined total of 1,695. There are 117 females in the 309 program and 179 males in the 309 program. There is an in count of 18,418. There is a total jurisdictional count of 18,526.

Chairman Felts then reviewed the population report for DCC. They have a grand total of 2,062. They have an in count of 2,075. There are 1,230 males and 564 females with a combined total of 1,794. That is 99.6% capacity.

Chairman Felts then reviewed the statewide field operations report. There are 22,894 individuals on parole and 34,211 on probation. There is a grand total of 68,870 individuals under supervision.

Attorney General's Report

Mr. Clayton Orr, Assistant Attorney General, AG's Office, went over the list of lawsuits that was provided to the Board. Mr. Orr stated that Kennedy's case was dismissed. There was also a dismissed Claims Commission case.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, PPTB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2023, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2024. As of December 31, 2023, we've expensed \$92,318.80 (37.73%) of the FY24 Maintenance & Operations and Conference &

Travel Budget. At this time last year, the Board had exhausted 33% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Ms. Brooke D. Cummings, Executive Administrator, PPTB, updated the Board on revocation hearings conducted throughout the month of December 2023. There were 325 total revocations. There were 216 waivers, 34 individuals revoked at a hearing, and 75 administrative revocations.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Cummings said she is in the process of finalizing the annual report. Once she is done with that, she will start on the waiver needed for a plan of action for ACA. Before submitting the annual report, she will email a copy to the Board for review. Ms. Cummings said she will also be presenting the 570 report at Legislative Counsel tomorrow. She said she is also looking at updating the standard conditions of parole form.

Old Business

There was nothing to report regarding old business.

New Business

Chairman Felts mentioned that Ms. Tawnie Rowell, Director, Sentencing Commission, will be speaking about clemency modifications at a future meeting.

Files for Review

A copy of the files for review was included in each board member's packet for review.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Vice Chairman Morgan seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting was adjourned at 9:22 a.m.

The next Board meeting will be held on Thursday, February 8, 2024, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Wendy Ryals
Secretary

ARKANSAS POST PRISON TRANSFER BOARD

FULL BOARD RATIFICATION OF VOTES

JANUARY 2024

UNITS:

RATIFIED (X)

R.L. Williams



Pine Bluff



Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, Etc.



Motion By: Secretary Ryals Seconded by: Vice Chairman Morgan

Ratification Date: January 25, 2024