



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
JANUARY 12, 2023  
9:00 A.M.  
RICHARD LEE RICHARDSON AUDITORIUM**

**Board Members Present**

John Felts, Chairman, APB  
Wendy Ryals, Vice Chair, APB  
Brett Morgan, Secretary, APB  
Andy Shock, Commissioner, APB  
Jerry Riley, Commissioner, APB  
Lona McCastlain, Commissioner, APB  
Doug Smith, Commissioner, APB

**Others Present**

Brooke D. Cummings, Executive Administrator, APB  
Hollie Wellborn, Executive Assistant to the Chairman, APB  
Scott Howard, Investigator, APB  
Felicia Bentley, Investigator, APB  
William T. Bowman, II, Systems Coordination Analyst, APB  
Tamara Salaam, Administrative Support Supervisor, APB  
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC  
Cindy Murphy, Public Information Officer, DOC

**Excused**

Jack Bell, Hearing Judge, APB  
Brenton Wood, Hearing Judge, APB  
Christie Goldman, Business Operations Manager, APB

Minutes Prepared by: Hollie Wellborn, Executive Assistant to the Chairman

## **Call to Order**

Chairman Felts called the board meeting to order at 9:03 a.m. A quorum was declared. It was noted that Commissioner Shock and Secretary Morgan joined the meeting via telephone.

## **Approval of Minutes - December 15, 2022**

Vice Chair Ryals moved for approval of the minutes. Commissioner Riley seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

## **Agency Updates**

Ms. Brooke Cummings, Executive Administrator, APB, advised the Board that the appropriation bill has been filed. It's Senate Bill 44, and it's for the appropriation for 2023 and 2024. It reflects 22 positions with no additional funding. Commissioner McCastlain asked if the hiring freeze would affect the Parole Board at all. Ms. Cummings said it is not applicable to the Parole Board. The Parole Board currently has 20 positions filled. The two positions that are vacant are an Administrative Specialist II and a Revocation Hearing Judge.

Ms. Cummings said the annual report will be submitted soon. She said she and the Chairman will review it before submitting. She will present it at the next Board meeting.

Chairman Felts mentioned the ACIC Audit is at the end of the month.

Ms. Cummings mentioned the APAI conference. It will need to be discussed who will be attending because they are currently allowing individuals to sign up, and rooms need to be booked. Ms. Cummings said the conference is in April.

## **Old Business**

There was nothing to report regarding old business.

## **New Business**

There was nothing to report regarding new business.

## **Files for Review**

A copy of the files for review was included in each board member's packet.

**Adoption of Recommendations**

Secretary Morgan moved to adopt the recommendations. Commissioner McCastlain seconded the motion. The motion passed.

**Other Discussion**

Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, DCC, asked if the Parole Board has updated their manual. Ms. Cummings said it has not been updated. Ms. Ellingburg advised they can't submit theirs until the Parole Board updates theirs.

Mr. William T. Bowman, II, Systems Coordination Analyst, APB, advised the Board that he is getting the laptops set up.

Chairman Felts recognized Ms. Cindy Murphy, Public Information Officer, DOC, as this is her last week with DOC. The Chairman advised the Board that the Board of Corrections hired Joe Profiri who was recommended by Governor Huckabee Sanders.

**Adjournment**

The meeting adjourned at 9:15 a.m.

The next Board meeting will be held on Thursday, January 26, 2023, at 9:00 a.m.

**Signature on file**  
**John Felts**  
**Chairman**

**Signature on file**  
**Brett Morgan**  
**Secretary**

**Arkansas Parole Board  
FULL BOARD RATIFICATION OF VOTES**

**January 2023**

**UNITS:**

**RATIFIED**

**Delta**



**Wrightsville**



**Wrightsville Hawkins**



**Tucker**



**Tucker Max**



**Cummins**



**Benton**



**TRCC/SWACC**



**McPherson**



**North Central**



**NWA- Work Release**



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,  
Reconsiderations, Revocation Appeals, Rescinds,  
Special Conditions, EPAs, Etc.**



**MOTION BY: Secretary Morgan    SECONDED BY: Commissioner McCastlain**

**RATIFICATION DATE: January 12, 2023**